

Downlands Foundation Limited



Scholarship/Bursary Trust Fund Policy

Approved:

8.5 Scholarship/Bursary Trust Policy

RATIONALE

The purpose of offering scholarships or bursaries is to attract potential students from diverse backgrounds across Australia with the primary objective of promoting or furthering their education at Downlands College with entry at any year level to completion in Year 12.

The purpose of offering bursaries is to enable students who, through their economic circumstances or other impediment, may not be able to attend Downlands College, but still meet the selection criteria for a particular scholarship or bursary.

The purpose of offering scholarships is to attract potential or retain existing students who meet certain selection criteria irrespective of their financial status.

DEFINITIONS

Scholarship: A grant or payment provided by Downlands College to a student to promote or further the student's education at Downlands College and awarded on the basis of merit or on equity grounds. A scholarship may be awarded on the basis of academic, performing art or other achievement. Scholarships will be offered to prospective and current students at Downlands College.

Bursary: A grant or payment provided by Downlands College to a student to promote or further their education at Downlands College and awarded on the basis of a selection criteria including where the applicant has some financial hardship or other disadvantage and cannot afford to pay the full fees at Downlands College. Bursaries will be offered to prospective and current students at Downlands College.

POLICY GUIDELINES

- Applicants will be invited to apply for a scholarship or bursary through advertisements on the Downlands College website and/or Downlands Foundation website or by other appropriate means ensuring that all potential candidates will be made aware of the scholarships and bursaries.
- Applications will be invited from a broad geographical region stretching from North Queensland, Regional Queensland including South West Queensland, Northern New South Wales as well as South East Queensland including the Darling Downs and Toowoomba. However applications from Australian citizens outside of this geographical area will be accepted.
- Applications can be made directly to Downlands Foundation Limited by means of completing the application form and attaching relevant supporting documentation.
- Calls for applications for scholarships and bursaries will be made periodically by Downlands Foundation Limited and details of the individual scholarship or bursary will be provided at that time.
- The criteria for each scholarship or bursary will be identified at the time that a call for applications is made and the criteria for each scholarship or bursary will be based on merit or equity grounds.
- The scholarship or bursary may cover both tuition and boarding fees. The scholarship or bursary is not intended to cover all costs incurred in receiving a Downlands College education.
- The scholarship or bursary is not required to be repaid by the student but it may be suspended or cancelled if the conditions of the scholarship are breached.
- Applicants who do not meet the enrolment conditions of Downlands College, will not be offered a scholarship or a bursary.
- All applications will be reviewed and short-listed by the Board of Downlands Foundation Limited based on the criteria established for each scholarship or bursary and recommendations made to the Principal of Downlands College.
- Applicants not meeting the shortlisting criteria will be notified and invited to enrol at Downlands College as a full-fee paying student.
- Shortlisted applicants will attend an enrolment interview with the Principal of Downlands College. Parents/Carers/Guardians will also be invited to attend part of the interview process.
- Downlands Foundation Limited will notify the successful applicants of the scholarship or bursary but payment will be made directly to Downlands College.

- All applicants will be advised of the outcome of their application. The decision communicated to the applicant is final and there is no appeal process.
- The Board of Downlands Foundation Limited will meet twice a year or as required to review and assess scholarship or bursary applications.
- Each scholarship or bursary will last for a specified time period and may be renewable to enable the student to complete their education to Year 12. Renewal or continuation of a scholarship or bursary is subject to satisfactory performance by the student and the funding capability of Downlands Foundation Limited.
- Downlands College may from time to time offer other scholarships that are not covered by this fund to potential and existing students at Downlands College and applicants for those scholarships are still eligible to apply for scholarships and bursaries from this fund.
- Downlands College may from time to time offer concessional fee conditions to potential and existing students at Downlands College and recipients of those concessions are still eligible to apply for scholarships and bursaries from this fund.
- Downlands College may forward to Downlands Foundation Limited information from applicants who applied at the College for a scholarship not covered by this fund or fee concession for consideration of a Downlands Foundation Limited scholarship or bursary.